



**TCS Board Meeting Open Session Minutes
5/21/24 @ 7:00 PM**

Trinity Christian School – 901 Shorewood Dr. Shorewood, IL 60404

Board Members in Attendance

Jennifer Danielson
Shawn Doorhy – virtually
John Herrod
David Payton
JD Zeeman – virtually

Staff Members in Attendance

Steve Baly
Rachel Woodford
Jasmine Cardenas

Community Members in Attendance

Amy McKnight - virtually

Devotions: John H.

- Better Together Devotional – John Adolf
- Day 17 - “Cover Me”
- The power of Christians praying for other Christians – James 5:16

Prayer Requests/Prayer: John H.

Open Session (30 minute max, 3 minute time limit):

Minutes Approved: April 2024

- Motion by David P.
- Second by John H.
- Minutes approved
- Open Session minutes to be put on school website by Jack Hayward.

***Written Reports provided for the General Session. See Teams folders for full reports.**

Open Session Format:

- Board will consider a new Open Session format.
- Board reports need to be submitted 1 week in advance.

- Board members will review all reports and bring up questions or concerns to be added to the agenda.
- Shawn will craft a sample agenda that reflects a new format focused on agenda items only.

Teacher Representative Report: None

Curriculum and Accreditation Report: Rachel W. (See Report)

- Grading policy review
 - Education committee will be reviewing the current policy and will determine best practices for equitable grading.
 - Education committee will put together a document with recommendations and distribute to teachers.
- Accreditation documents uploaded to Teams.
 - Board members consider joining a Domain team.
 - Shawn D. will join the Expertise Domain.
 - Teaching and Learning Domain report to be written over the summer by the Education Committee.
 - Teachers will apply for ACSI teacher accreditation during the 2024-2025 school year. This will be an expense to the teacher. Board to discuss how to budget this expense.

Admissions Report: Ellen R. (See Report)

- Enrollment numbers are only slightly inflated with Empower eligible students.
- Dave asked for a board presentation of continuous enrollment for the July board meeting.

Building Maintenance Report: (See Report)

Development Report - (See Report)

- Consider adding sponsorship levels and how to be a TCS business sponsor on the website.
- Consider adding “sponsor a child” spot on the website.

Preschool Report – (See Report)

- Plainfield location – No DCFS license needed but Village of Plainfield is requiring one.
 - Administration is working on this.

Security Report – Jon V. (See Principal’s Report)

PTM Report – None

Special Events/Volunteer Coordinator Report: (See Report)

Social Media/Marketing Report: (See Report)

- Suggest pushing athletics more in marketing materials.
- TCS has great athletics and a lot of opportunities for students.

Building Supervisor Report: None

Finance Committee Report: None

Technology Report: (See Report)

- Office 2019 will be installed on student and staff devices over the summer.
- For the 2025-2026 school year, Office 365 will be installed on all devices with a \$5/user fee.
- Office 365 will not be installed this year because this cost was not built in the budget.
- Faculty survey to be distributed Monday, May 27.

Administrator Report: Jon V. (See Report)

- Board is encouraged to attend 8th grade graduation on 5/23/24 @ 7:00 pm.
- State of School Meeting went well.
 - 47 families did not attend.

Next Meeting

Meeting adjourned for Open Session at 8:14.

Next Open Session – June 18, 2024, 7:00| 901 Shorewood Dr. Shorewood, IL 60404